**Flat Rock Public Library**

**Board of Directors Meeting**

**Minutes 5-29-2024**

Meeting called to order at 4:38pm

1. **ROLL CALL OF MEMEBERS:** Tina Page, Dave Beddingfield, Tom McDonald, Wendy Clark, Krystal Caasi

**Excused :** Adrianne Clements

**Guests :** Michael Cummings, Library Director

1. **APPROVAL OF AGENDA:**

Motion by Beddingfield, supported by MacDonald to approve Agenda. Motion Carried unanimously.

1. **APROVAL OF MINUTES:**

Meeting of January 17, 2024. Motion to approve by Page supported by MacDonald. Motion carried unanimously. Motion to approve February 28, 2024 Special Meeting minutes by MacDonald. Supported by Page. Motion carried unanimously.

1. **Financial Report:**

Motion to approve as printed by Beddingfield. Supported by Clark. Motion carried unanimously.

1. **PUBLIC COMMENTS:**

None.

1. **Old Business:**

**1.** Building generator – estimate was for whole building generator so changes to be made since we do not need the entire building to run during an outage

**2.** Painting – Recommendation by Director for D & G Interiors. Motion to approve D & G Interiors by Beddingfield. Supported by Page. Motion carried unanimously.

**3.** Carpet Cleaning – was not done the past winter since we were waiting for painting of the building. Currently was once a year. Still holding off till the building is painted.

1. **New Business**

**1.** Budget – Clark brought the latest updated budget from City Treasurer. TIFA amount was removed after recent vote results. TIFA is not giving the library money. The media budget was increased for Hoopla popularity. Motion to approve recommended payroll changes by Director per contracts by Page. Supported by Clark. Motion carried unanimously. Motion to approve Budget for 24/25 year by MacDonald. Supported by Page. Motion carried unanimously.

**2.** Policy –

**a.** Good Friday – Easter Clarification -Only good Friday **is a Holiday not Easter Sunday.**

b. Other – Connie emailed about the 2k a year in equal installments in policy 5.14. Motion to table till July 17, 2024 meeting by MacDonald. Supported by Beddingfield. Motion carried unanimously.

1. **Youth Report – none – popular and successful**
2. **Directors Report**

**1.** Staff – we got a second substitute librarian Jill (Sarah) Morgan

**2.** Building – new doors – when you pull one door the other opens automatically. This is currently being worked on.

**3.** Covid Test Kits – the federal government said no more kits. State said maybe sending more. We got a surplus from our supplier and plenty to give out.

**4.** Activities - Popular and successful

i. Game Day and Puzzle swap – bringing people in

ii. The Good Ol’ Songs with Gary and Jackie – 8 people friends paid $200

iii. Puzzle night challenge – about 15 people each time

iv. Stuffed animal sleep over – well received

v. Joy of Bird Feeding – 17 people

**5.** Summer Reading – Kicking off soon

**6.** Friends – revitalized – campaign for teenage activities – 50 board games in office

**7.** MS word tutoring – Rachel – no influx – by appointment only

1. **Correspondence**

**None.**

1. **Public Comments**

**None.**

1. **Board Comments**

**None.**

1. Adjournment: 5:45pm

President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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